

BROOMFIELD TOWN SQUARE METROPOLITAN
DISTRICT NOS. 1 AND 2
450 E. 17th Avenue, Suite 400
Denver, Colorado 80203
Phone: 303-592-4380

<https://md.broomfieldtownsquare.net/>

NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE:	October 25, 2022
TIME:	2:00 p.m.
PLACE:	<u>THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.</u>
ACCESS	<p>You can attend the meeting in any of the following ways:</p> <ol style="list-style-type: none"> 1. To attend via Zoom Videoconference, email cwill@specialdistrictlaw.com to obtain a link to the videoconference. 2. To attend via telephone, dial 1-253-215-8782 and enter the following information: Meeting ID 929 7248 1079 / Passcode 974874

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Fredregill	President	May, 2025
Joseph Vostrejs	Treasurer	May, 2025
Bryon White	Secretary	May, 2023
Patricia McHenry	Assistant Secretary	May, 2023
Rod Wagner	Assistant Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting and posting of meeting notices, and designate 24-hour posting location. Approve agenda.

C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

D. Discuss results of May 3, 2022 Directors' election (enclosure).

E. Consider appointment of officers.

President:

Secretary:

Treasurer

Assistant Secretary:

Assistant Secretary:

F. Review and consider approval of minutes from the October 26, 2021, special meeting (enclosure).

G. Discuss business to be conducted in 2023 and location (**virtual/physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosed).

- H. Discuss and authorize renewal of District’s insurance and Special District Association membership for 2023.

- I. Discuss status of engagement of District Accountant.

II. FINANCIAL MATTERS

- A. Ratify approval of District Counsel to prepare 2023 Budget.

- B. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-10-____, Resolution to Amend the 2022 Budget.

- C. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-10-____ to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution No. 2022-10-____ to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).

- D. Authorize District Counsel to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

- E. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.

- F. Discuss and consider establishment of the Districts' operating account(s) and authorize Board Members to be signers on the account (with all checks requiring two signatures).

III. LEGAL MATTERS

- A. **[District No. 1 only]** Discuss and consider approval of First Amendment to Operation Funding Agreement between the District and Broomfield Town Square Alliance (if necessary).

- B. **[District No. 1 only]** Discuss Facilities Funding and Acquisition Agreement between the District and Broomfield Town Square Alliance LLC.

- C. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.

- D. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

E. Discuss status of Public Infrastructure Financing.

1. Discuss status of Urban Renewal Matters.

2. Discuss status of Business Improvement District Organization.

3. Discuss status of inclusions.

4. Discuss status of financing agreements.

5. Discuss status of bond issuance.

IV. OTHER BUSINESS

A. Discuss project status.

B. Other.

V. ADJOURNMENT

THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.